

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**UNADOPTED MINUTES**  
Wednesday, August 17, 2016

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, August 17, 2016, at the Solano Community College Vallejo Center, 545 Columbus Parkway, Vallejo, California 94591, by Board President Martin.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of President Martin, Danielle Widemann led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Michael A. Martin, President  
Rosemary Thurston, Vice President  
Monica Brown  
Sarah E. Chapman, Ph.D.  
Denis Honeychurch, J.D.  
Pam Keith  
A. Marie Young  
Larry Bartlow, Student Trustee  
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services  
Mary Jones, Human Resources  
Yulian Ligioso, Vice President of Finance  
Dr. Leslie Minor, Vice President of Academic Affairs  
Michael Wyly, Academic Senate  
Sandra Therrien, Executive Coordinator, Superintendent-President Office

The following edits and clarifications should be noted in the agenda:

Agenda Item 14.(f) Amendment #1 with County of Solano for Aeronautics & Workforce Development Building Project. The estimated fiscal impact should read: \$22,272 Measure Q Funds. An updated agenda item cover sheet has been provided to Trustees and copies are available on the press table for the public.

Lastly, any grammatical errors in documents will be corrected by staff.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Young and seconded by Trustee Keith to approve the agenda as amended. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public.

#### **6. CLOSED SESSION**

Board President Martin called the closed session to order at 6:35 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation  
(Subdivision (a) of Govt. Code §54956.9):  
Case No. FCS045285/Claim #509449 (White), Case No. FCS045360/Claim #510181 (Rieger), Case No. FCS046483/Claim #519430 (Yu), SF-CE-3133-E (Ozsu), and Claim #517976 (Beacham)

#### **7. RECONVENE REGULAR MEETING**

Board President Martin reconvened the Regular Meeting at 7:00 p.m.

## **8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and the Governing Board voted unanimously to approve new terms in the Faculty Collective Bargaining Contract. New terms include the following:

1. Peer review for tenure-track faculty.
2. Faculty contribution to health care benefit premium costs.
3. Repayment of monies owed to the District.
4. Banking of overload assignments for future leaves.
5. A goal of 75% parity between the adjunct/overload and full-time salary schedules.
6. Reallocation of existing funds to provide a 3% increase to the full-time faculty salary schedules, and 65% parity between category 1 of the adjunct/overload salary schedule and the full-time salary schedule.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Potential Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

## **9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

Karen Cook spoke on behalf of the Solano Faculty Association and thanked the Trustees and Superintendent-President for their support. The August 12<sup>th</sup> workforce event drew more than 180 attendees and are still getting e-mails from those who couldn't attend. Trustee Brown said it was so well organized, food was wonderful, and great energy. Trustee Young commended Ms. Cook on the format she used. President Martin said the comments were great and eye opening.

Several UMOJA students commented on their concerns regarding the program. Students had heard the program was being cut or hours were being reduced. Superintendent-President Esposito-Noy responded there is an adjunct counselor helping students; however, the newly-hired faculty coordinator was not slated to start employment until the beginning of the semester. In addition, the Tutoring Center was available to all students, and a sign was on the door to see Dean Mouton for further assistance.

Krysten Robinson had a few questions for the Board about staffing and customer service. Ms. Robinson also asked about the funds and why they are not being released. Superintendent-President Esposito-Noy responded that Dean Morinec would be at the UMOJA office in the morning.

## **10. SOLANO SHOWCASE**

Five Minutes of Widemann's Applications of On Course and ACE Training  
*Presented by Danielle Widemann*

Dr. Shirley Lewis introduced Professor Widemann who gave a presentation on various teaching methods and which methods are successful for students. Highlights included: On Course instructional principles; choices of successful students; and interactive methods after On Course.

**11. REPORTS (NO ACTION REQUIRED):**

(a) Associated Students of Solano College (ASSC)

There was no report from ASSC.

(b) Academic Senate

Professor Michael Wyly gave the following report:

President Martin, Trustees of the Board, Colleagues and Members of the Public:

The Academic Senate held its first meeting this last Thursday during optional flex-cal as well as our joint meeting in the afternoon with our administrative partners. Importantly, the senate updated its priorities for the 2016-17 academic year. Key highlights of this conversation include the following items:

1. The Academic Senate continues to support the work of its faculty and the curriculum committee in the development of ADTs and C-ID complaint courses. Looking ahead, we are also working to anticipate, as best as we are able, forthcoming state-wide initiatives, including Common Assessment and the development of UC Pathways for the benefit of our students and programs. We will work closely with the Curriculum Committee to develop a calendar of important dates and deadlines with emphasis on ADT compliance.
2. The Senate will continue to support the work of its professional development committee. The Academic Senate has appointed its Vice-President, LaNae Jaimez, to chair this committee, and under her leadership, the committee will continue to improve on its processes to best serve the professional development needs of the faculty of this College;
3. The Senate continues to involve itself in the College's high school outreach efforts. Significantly, with the passage of AB 288 which allows for Dual Enrollment at our local high schools, the College has new opportunities for outreach and growth. We now enter a pilot phase, the result of collegial cooperation between senate faculty, Association leadership and management. Your senate will work with these partners to assess the impact of these offerings as well as anticipated expansion so that these courses serve the interests of students and the College to the benefit of existing programs;
4. The Senate will work to support the ALO and the accreditation steering committee as well as to support the ongoing need to develop and institutionalize required changes. Moreover, we have encouraged all faculty to find their place in this process, including the development of evidence to empower faculty leaders to develop a representative and complete self-study by its 2017 deadline.
5. With tonight's board approval of the CBA, the College and its Academic Senate are entering the first phase of the peer review pilot program, and your senate will work closely with the

Association and Management to assess its effectivity and impact where it relates to academic and professional matters. In addition, our work in professional development should help support the needs of faculty for the continued improvement of teaching and learning at Solano.

6. The Senate continues to support the College's work with Corrections to provide our community with access to education while incarcerated. I would also like to acknowledge and thank again music faculty member Andrew Wesley and VJO Center Dean Shirley Lewis for their leadership and passion on this front.
7. The Senate is resolved to support process and faculty leadership and involvement in the hiring of faculty on this campus. This term, the senate is working with management in Human Resources to vet and review policy 4005 and its corresponding procedures. Moreover, a senate task force is already appointed to work with HR to develop a hiring manual which clearly spells out Solano procedures for hiring, including the determination of hiring priorities in collegial consultation with the academic senate.
8. The senate is also desirous of working to explore and implement additional support for our adjunct colleagues. As our adjunct representatives have expressed, adjunct parity is more than just a monetary issue: it is the integration of our part-time colleagues into the fabric of the college.
9. The senate and its subcommittees is also working closely with the College in the development of our Bachelor's Degree to commence in F 2017. Significantly, I would like to acknowledge our Curriculum Committee and its Chair, Curtiss Brown, for facilitating two special meetings, one on Thursday, 8.11, and a second yesterday on Tuesday, 8.16, to vet and approve our new program—the one on tonight's agenda--to conform to ACCJC requests and timelines.

In closing, the Senate is scheduled to commence its regular meetings for the 2016-17 AY with our first regular meeting on August 29.

(c) College Governance Council

There was no report from College Governance Council as the committee does not meet in the summer.

(d) Superintendent-President

S-P thanked Dean Morinec for handling the moving of classes from the Annex.

**12. CONSENT AGENDA – ACTION ITEMS**

Human Resources

- (a) Employment – 2016-2017, Page 6

Finance and Administration

- (b) Personal Services Agreement, Page 8

- (c) Warrants, Page 10
- (d) Notice of Completion for Construction Services for 21<sup>st</sup> Century Classrooms – Phase 2 Project, Page 12
- (e) Notice of Completion for Construction Services for Building 200 Kitchen Renovation Project, Page 14
- (f) Notice of Completion for Construction Services for Asbestos Abatement Project, Page 16
- (g) Notice of Completion for Construction Services for Fire Alarm Control Panel Upgrade Project, Page 18
- (h) Notice of Completion for Construction Services for the Hydronic Pumps Replacement at Fairfield Project, Page 20
- (i) Notice of Completion for Construction Services for Buildings 1600, 1800-A, and 1900 Re-Roofing Project, Page 22

It was moved by Trustee Honeychurch and seconded by Trustee Keith to approve the Consent Agenda as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

### **13. ITEMS REMOVED FROM CONSENT AGENDA**

No items removed from the Consent Agenda

### **14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

#### Human Resources

- (a) Resignation to Retire, Page 24

It was moved by Trustee Honeychurch and seconded by Trustee Keith to approve the Resignation to Retire as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

Finance and Administration

- (b) PG&E Easement Quitclaim Request for Aeronautics & Workforce Development Building Project, Page 25
- (c) Development Application Fees to City of Vacaville for Aeronautics & Workforce Development Building Project, Page 27
- (d) Contract Award for Construction Services to TPA Construction, Inc. for Building 100 Lobby Furniture and Electrical Improvements Project, Page 29
- (e) Renewal Agreement with the Solano County Office of Education for Duplicating and Courier Services, Page 31
- (f) Amendment #1 with County of Solano for Aeronautics & Workforce Development Building Project, Page 33
- (g) Contract Amendment #1 with Hazard Management Services for Professional Services for the Asbestos Abatement Project, Page 34
- (h) Contract Change Order #1 to Clark/Sullivan Construction for Autotechnology Project, Page 35
- (i) Contract Change Order #1 to Lister Construction for the Water Line Shut Off Valves Project, Page 37
- (j) Change Order No. 01 to Quality Painting & Construction for the Vallejo Center Exterior Painting Project, Page 39

It was moved by Trustee Honeychurch and seconded by Trustee Keith to approve Items 14.(b) through 14.(j) in one motion. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

(k) Action to Ratify Declaration of Emergency and Authorizing District Staff to Make Emergency Repairs, Alterations, Work, and Improvements to District Facilities, Resolution No. 16/17-04, Page 41

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Action to Ratify Declaration of Emergency and Authorizing District Staff to Make Emergency Repairs, Alterations, Work, and Improvements to District Facilities, Resolution No. 16/17-04 as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

Academic Affairs

(l) Renewal of Annual Agreement with Cvent, Page 45

It was moved by Trustee Keith and seconded by Trustee Brown to approve the Renewal of Annual Agreement with Cvent as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

(m) Approval of the Biomanufacturing Bachelor's Degree Pilot Program, Page 47



It was moved by Trustee Brown and seconded by Trustee Keith to approve the Approval of the Biomanufacturing Bachelor’s Degree Pilot Program as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

Student Services

(n) Solano Community College CenterTrack Deployment Agreement, Page 59

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Solano Community College CenterTrack Deployment Agreement as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

**15. INFORMATION ITEMS – NO ACTION REQUIRED**

(a) CCFS-311Q Financial Report, Fourth Quarter, FY 2015-2016, Page 75

Board President Martin thanked VP Ligioso for providing the CCFS-311Q Financial Report to the Governing Board for review.

**16. ANNOUNCEMENTS**

There were no announcements.

**17. ITEMS FROM THE BOARD**

Trustee Young attended and/or participated in the following activities:

August 6: Vallejo Relay for Life at the football field at St. Patrick-St. Vincent High School

August 12: Solano Community College District (SCCD) Flex Cal and Convocation that was held in the district's Fairfield campus gym

August 12: SCCD Career Technical Steering Committee Roundtable discussion with community members, labor groups, educators and elected officials. This event took place at the Sheet Metal Workers Local #104 building in Fairfield, CA.

August 15: Met, along with two other members of The Solano County Chapter of The Links, Incorporated, with the new principal of Hogan Middle School in Vallejo, who is a graduate of SCCD and one of my former mathematics students at SCCD. The purpose of the meeting was to discuss, for school year 2016-2017, the continuation of a volunteer after school program that involves mentorship and math tutoring to targeted 7<sup>th</sup> graders. I am one of the volunteer mathematics tutors in the after school program.

August 17: SCCD Auto Tech Groundbreaking at Vallejo Northgate Site

**18. CLOSED SESSION (CONTINUED IF NECESSARY)**

**19. RECONVENE REGULAR MEETING (IF NECESSARY)**

**20. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**21. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

There being no further business to come before the board, the meeting was adjourned at 8:10 p.m.